



Statement of Understanding & Statement of Confidentiality

RESPONSIBILITIES OF STUDENTS WITH DISABILITIES

Every NVIT student with a disability seeking academic accommodation has a responsibility to:

1. Provide the necessary documentation to Disability Services at the Student Success Centre. NVIT does not provide or assume the cost of diagnostic or assessment services.
2. Meet with Disability Services to request accommodations (or changes to the Individual Service Plan) in a timely manner in order to complete an assessment and produce an Individual Service Plan.
 - All new NVIT students requesting accommodation(s) must meet with Disability Services prior to the beginning of their first semester.
 - All returning NVIT must meet with Disability Services annually before classes begin in the Fall semester (or first semester of return to studies).
 - Students should provide each instructor with a current copy of their Individual Service Plan each semester and make arrangements with their instructor(s) for the approved accommodations.
 - Arrangements for exam accommodations should be discussed with Disability Services at least 2 weeks prior to the scheduled exam.
3. Understand all relevant policies and procedures of NVIT. NVIT's institutional policies, including student conduct, academic appeals and final examinations can be found at <http://nvit.ca/about/institutionalpolicies.htm>.

I, _____ have read and understood this Statement of Understanding. Disability Services has provided me with a copy of the Statement of Understanding and have explained its contents to me.

STATEMENT OF CONFIDENTIALITY

Counselling, advising, learning strategies and disability services are completely confidential. We will not share any information with instructors or other individuals outside of our service unless you provide consent. There are a few limitations to confidentiality:

- In rare instances courts may subpoena student services personnel and records.
- NVIT staff are required to report clearly imminent dangers to self and others, such as thoughts about suicide or threats to harm other people.
- All persons are legally required to report reasonable suspicion of emotional and or/physical neglect and/or abuse, including sexual abuse, of a child or minor.

Student Signature

Date